

University of Uyo, Uyo

P.M.B. 1017 Uyo-Nigeria

Invitation for Expression of Interest for Consultancy Services

Years 2009/2010/2011/2012 (Merger) Tetfund Normal Intervention Projects

1. Introduction

The Management of the University of Uyo, Uyo intends to engage the service of interested, competent and reliable consultants to express interest in providing Consultancy Services for the execution of Years 2009/2010/2011/2012 (merger) Tetfund Normal Intervention for the under-listed projects at the Main Campus of the University.

2. Projects

Project: No. 1: Construction of Centre for Entrepreneurial Services at the University of Uyo Main Campus:

(i) UU/CONS/Tetfund/2013/001 -Design of the Centre for Entrepreneurial

Services at the Main Campus

Lot 1 A- Architectural

Lot 1B – Structural Engineering

Lot 1C- Mechanical/Electrical Engineering

Lot 1D- Quantity Surveying

Lot 1E- Geotechnical Services

Project No.2: Construction of the University Central ICT Complex at the Main Campus

(ii) UU/CONS/TETfund/2013/002 – Design of the University Central ICT

Complex at the Main Campus

Lot 2A- Architectural

Lot 2B – Structural Engineering

Lot 2C – Mechanical/Electrical Engineering

Lot 2D – Quantity Surveying

Lot 2E – Geotechnical Services

Project No. 3: Construction of Classroom block

(iii) U/U/CONS/TETFund/2013/003 – Design of Classroom block

Lot 3 A – Architectural

Lot3 B – Structural Engineering

Lot 3 C – Mechanical/Electrical Engineering

Lot 3 D – Quantity Surveying

Lot 3 E- Geotechnical Services

3. Requirements

1. Interested Consultants are to submit copies of their detailed proposals as these will form among others, the basis for pre-qualification
2. A comprehensive company profile, paged with table of contents and labelled separators to include the following and in the underlisted order:
 - a) a letter of application for each of the lots of interest;
 - b) evidence of company registration/Certificate of Incorporation from Corporate Affairs Commission (CAC);
 - c) current Company Tax Clearance certificate for the last three (3) years (2010-2012) with Tax Identification Number (TIN);
 - d) VAT registration certificate and evidence of VAT remittances;
 - e) evidence of personnel capability including list of key professionals and other related staff with photocopies of academic and , professional certificates and signed CV's, accompanied with one passport photograph stapled to the

cv, as well as other resources; (the passport photograph is to be authenticated at the backside by the Principal Partner).

- f) evidence of verifiable 3No jobs of similar magnitude successfully executed or ongoing in the past 10 years;
- g) evidence of registration of Principal Partners or Director(s) with relevant professional Registration Councils – ARCON, COREN, QSRBN etc.;
- h) current Registration of the Practice with appropriate professional Registration Councils ARCON, CORHN, QSRHN etc.;
- i) list of relevant equipment/tools/technology capacity;
- j) name/e-mail address, GSM contact persons numbers;
- k) evidence of financial capability and support from the bank;
- l) company's audited accounts for the last three years if a Limited Liability Company (2010-2012);
- m) a letter authorizing University of Uyo, Uyo to verify claims made on your submission with relevant agencies and bodies;
- n) evidence of Employee Pension Fund Contribution Registration and evidence of remittance in line with section (6d) of the Public Procurement Act, 2007;
 - o) evidence of contribution to Industrial Training Fund (ITF) for the last three(3)years (2010-2012);
- p) Sworn Affidavit disclosing as follows:
 - i) That all documents submitted are not only correct but genuine;
 - ii) That the Directors) has/have never been convicted by any Court of Law.
 - iii) that none of firm's Director or the Company is bankrupt,
 - iv) That none of the officers of UNIUYO or BPP is a former or present Director/Staff of the Company.

Applicants can indicate interest in more than one project provided that each project is applied for separately with all attachments made also separately. Consortiums can however make single submissions per project.

4. Submission of Documents

Two (2) soft bound copies and a soft copy of the application in a CD are required for each lot. Submissions of file or hard bound copies are not acceptable. Submissions are to be made in sealed envelopes, clearly marked “**Expression of Interest/Pre-qualification, Lot and Name of the Project**)” and hand deliver to:

The Registrar

University of Uyo

P.M.B.1017

Uyo – Akwa Ibom State

Nigeria

Submission closes by 12.00 noon of 4th July, 2013 and any submissions made thereafter, stands rejected.

The submission register must be signed at the point of submission. Pre-qualification documents will be opened on 4th July, 2013 at 1.00p.m. prompt at the University of Uyo Senate Chambers, Town Campus, along Ikpa Road, Uyo.

Note:

1. Pre-qualification documents are to be prepared in English Language.
2. Nothing in this advertisement shall be construed to be a commitment on the part of University of Uyo, Uyo to undertake the project(s) or entitle any Consultant to make any claim(s) whatsoever in respect of any expenses incurred in preparing responses.
3. Firms that are pre-qualified, will be contacted.

Signed

Mrs. Edak U. Umondak

REGISTRAR